

CASE HISTORY

DATE _____

NAME _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

DATE OF BIRTH _____ SOCIAL SECURITY NO. _____

HOME PHONE _____ WORK PHONE _____ MARITAL STATUS _____

SPOUSE'S NAME _____

CHILDREN'S NAMES AND AGES _____

NAME OF EMPLOYER _____ OCCUPATION _____

HOW LONG EMPLOYED _____ WHO REFERRED YOU _____

PLEASE DESCRIBE YOUR MAJOR COMPLAINTS AND SYMPTOMS _____

WERE THEY CAUSED BY A STRAIN? _____ STRESS? _____ FALL? _____ OVERUSE? _____

EXERCISE? _____ WORK RELATED? _____ AUTO ACCIDENT? _____ UNKNOWN? _____

WHEN DID THIS OCCUR? _____ REOCCURRING CONDITION? _____

ANY FAMILY HISTORY OF THIS CONDITION? _____

HAVE YOU BEEN TREATED BY ANOTHER DOCTOR FOR THIS CONDITION? _____

M.D. _____ D.O. _____ D.C. _____ NAME OF DOCTOR _____

DIAGNOSIS _____ TREATMENT _____

WERE X-RAYS TAKEN? _____ WHEN? _____ LENGTH OF TIME UNDER HIS/HER CARE? _____

RESULTS _____

WHAT ACCIDENTS/FRACTURES HAVE YOU HAD? (INCLUDE DATES) _____

WHAT MAJOR SURGERY HAVE YOU HAD? (INCLUDE DATES) _____

LIST ANY MEDICATIONS YOU ARE PRESENTLY TAKING _____

WITHIN THE LAST 6 MONTHS? _____

CELL PHONE _____ e-mail _____

Emergency Contact not living with you:

Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Patient Cell Phone: _____

Patient E-mail: _____

Patient Name: _____

Date: _____

CHIEF COMPLAINT – HPI FORM

CHIEF COMPLAINT: Pain Numbness Stiffness Weakness _____

Body Area Involved: Head/Neck Spine/Ribs/Pelvis Upper Extremity Lower Extremity

Condition Type: New Recurring Exacerbation Chronic

1.) Does anyone else in the family have this same or similar problem? (Check family history.) _____

MECHANISM OF ONSET:

2.) Before you began to suffer with this problem, was there an earlier accident, injury or condition that may or may not have been directly related to this problem? (Example: fall, auto injury, sports trauma, repetitive motion on the job.) _____

- Auto Restrained Unrestrained Driver Passenger Pedestrian See Accident Hx Form
- Work Overexertion Lifting Repetitive Motion Fall See Accident Hx Form
- Other Etiology Unk Slip/Fall Overexertion Recreation Slept Wrong Other _____
- No Injury

LOCATION: _____ Right/Left/Bilatera: _____

SYMPTOMS: When this problem is at it's worst, can you explain in your words how exactly it feels? Does it radiate? _____

QUALITY:

- Burning Diffuse Dull/Aching Localized Sharp _____
- Shooting Stabbing Tingling Radiating Other _____

SEVERITY:

- Minimal Mild Mild/Moderate Moderate Moderate/Severe Severe

On a scale of 0-10, where 10 is the worst pain you have ever felt, can you rate that pain?

Level of impairment Due to Symptoms (Resting):

0 1 2 3 4 5 6 7 8 9 10

Level of impairment Due to Symptoms (With Activity):

0 1 2 3 4 5 6 7 8 9 10

How does that make you feel? _____

DURATION: How long have you been suffering from this problem? (Major Complaint) _____

Sx Started: ____/____/____ Sx Worsened: ____/____/____ Sx Last Occurred: ____/____/____

Injury Date: ____/____/____ Sx Last Episode: ____/____/____ Accident Occurred: ____/____/____

TIMING:

- Worse AM Worse PM Worse w/ Activity Intermittent Constant Worse at Night

How often do you find yourself suffering from this problem? _____

How long does the problem last? (Get all the details of timing) _____

CONTEXT:

Better When: Hot Cold Worse When: Hot Cold Damp

ASSOCIATED SIGNS SYMPTOMS:

- Headache Swelling Spasm Numbness Dizziness Nausea Fatigue
- Stiffness Irritability Other _____
- Weakness - Location _____ Radiation - Location _____

Patient Name _____

Date _____

HEADACHE

- Location: Occipital Frontal Temporal Parietal Sinus
- Quality: Dull Sharp Throbbing Stabbing Aura No Aura
- Types: Hat Band Cluster Migraine Tension

MODIFYING FACTORS:

Since the time you began suffering from this problem, what if anything have you tried so far that permanently helped you? (Ex: Ice, Heat, Rest, OTC Meds, Prescriptions, Physical Therapy) _____

How much? _____ How often? _____

- Symptoms Better With: Activity Bending Cold Heat Massage Movement
- OTC Meds Rx Meds Rest Stretching Sitting Standing
- Twisting Walking

Symptoms Worse With: **As Noted in Social History**

Has anything that you have done, thus far, fixed your problem? YES or NO

When this problem is at it's worst, does it make you feel older than you are? In other words, does this condition the way you have described it so far seem to you to be normal for your actual age? YES or NO How old? _____

Have you become discouraged/frustrated about this problem? (from above) _____

(IF NO) So what would you say it was if not discouraged? _____

SOCIAL HISTORY QUESTIONNAIRE

Give me an example of a day when your problem was at it's worst, how did it ruin things for you? _____

How does this problem affect your family? _____

DAILY ACTIVITIES: Effects of Current Condition on Performance

Care - Family Member

- | | | | | |
|-----------------------|------------------------------------|---|--|--|
| Carrying Groceries | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Change Positions - | | | | |
| Sit to Stand | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Climbing Stairs | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Pet Care | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Driving | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Extended Computer Use | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Household Chores | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Lifting Children | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Reading/Concentration | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Self Care - Bathing | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Self Care - Dressing | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Self Care - Shaving | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Sexual Activities | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Sleep | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Static Sitting | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Static Standing | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Yardwork | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |
| Walking | <input type="checkbox"/> No Effect | <input type="checkbox"/> Painful (can do) | <input type="checkbox"/> Painfull (limits) | <input type="checkbox"/> Unable to Perform |

Patient Name _____

Date _____

EMPLOYMENT:

Occupation: _____ Work Hours Per Day: _____

Job Classification: Sed (<5 lbs) Light (5-20 lbs) Moderate (20-50 lbs) Heavy (>50 lbs)

Lifting Frequency: Constant (66-100% of day) Frequent (33-66% of day) Occasional (0-33% of day)

Lifting Postures: Torso Knee Arm Shoulder High Near Off Posture

Work Activity Postures:

Sitting: _____ Hours per day Standing: _____ Hours per day Walking: _____ Hours per day

Bending: _____ Hours per day Climbing: _____ Hours per day Pushing: _____ Hours per day

Pulling: _____ Hours per day Kneeling: _____ Hours per day Reaching: _____ Hours per day

Twisting: _____ Hours per day

Repetitive Activities:

Computer: _____ Hours per day Phone: _____ Hours per day Machinery: _____ Hours per day

Hand Tools: _____ Hours per day Assembly: _____ Hours per day Grasping: _____ Hours per day

Condition's Effect on Job Performance: No Effect Painful (can do) Painful(limits) Unable to Perform

RECREATIONAL ACTIVITY:

- _____ No Effect Painful (can do) Painful (limits) Unable to Perform
- _____ No Effect Painful (can do) Painful (limits) Unable to Perform
- _____ No Effect Painful (can do) Painful (limits) Unable to Perform
- _____ No Effect Painful (can do) Painful (limits) Unable to Perform
- _____ No Effect Painful (can do) Painful (limits) Unable to Perform

What activities does this problem prevent you from doing, either partially or totally, that you would really like to be doing again? _____

How does this problem prevent you from doing that? _____

This problem you described has been going on for years/months. How do you see it in the future if you don't make the commitment to improve the condition? (above B-W-S) _____

So, taking into consideration what we have discussed here so far, do you see that you would need to change something you are doing in order for your (condition above) to improve? YES or NO _____

On a scale of 1 to 10, ten being the highest, rate your commitment to getting rid of the problem? _____

Concerns that could interfere with your commitment? (Time, Transportation, Other) Specify: _____

Doctor Signature: _____

Date: _____

Other doctors seen for this condition? Yes No Who? _____

Type of treatment: _____ Results: _____

Drugs you now take: Nerve Pills Pain Killers Muscle Relaxers Blood Pressure Medicine Insulin Allergy Medicine
 Anti-Depressants Other: _____

Do you wear heel lifts? Yes No Side Lift Yes No Inter Soles Yes No Arch Supports Yes No
Orthotics Yes No

Any other conditions you feel we should know about - even if unrelated? _____

Below is a list of diseases which may seem unrelated to the purpose of your appointment. However, these questions must be answered carefully as the problems can effect your overall course of care.

REVIEW OF SYSTEMS – Please fill out all sections even if "NONE".

Constitutional: <input type="checkbox"/> None	<input type="checkbox"/> Chills <input type="checkbox"/> Weight Loss	<input type="checkbox"/> Daytime Somnolence	<input type="checkbox"/> Fatigue	<input type="checkbox"/> Fever	<input type="checkbox"/> Night Sweats	<input type="checkbox"/> Weight Gain
Eyes/Vision: <input type="checkbox"/> None	<input type="checkbox"/> Blindness <input type="checkbox"/> Field Cuts	<input type="checkbox"/> Blurred Vision <input type="checkbox"/> Glasses/Contacts	<input type="checkbox"/> Cataracts <input type="checkbox"/> Glaucoma	<input type="checkbox"/> Change in Vision <input type="checkbox"/> Itching	<input type="checkbox"/> Double Vision <input type="checkbox"/> Photophobia	<input type="checkbox"/> Eye Pain <input type="checkbox"/> Tearing
EHI: <input type="checkbox"/> None	<input type="checkbox"/> Bleeding <input type="checkbox"/> Ear Pain <input type="checkbox"/> Hoarseness <input type="checkbox"/> Sinus Infections	<input type="checkbox"/> Dentures <input type="checkbox"/> Fainting <input type="checkbox"/> Loss of Smell <input type="checkbox"/> Snoring	<input type="checkbox"/> Difficulty Swallowing <input type="checkbox"/> Frequent Sore Throats <input type="checkbox"/> Nasal Congestion <input type="checkbox"/> Tinnitus (Ringing in Ears)	<input type="checkbox"/> Discharge <input type="checkbox"/> Headaches <input type="checkbox"/> Nose Bleeds <input type="checkbox"/> TMJ	<input type="checkbox"/> Dizziness <input type="checkbox"/> Hearing Loss <input type="checkbox"/> PND (Post Nasal Drip)	<input type="checkbox"/> Ear Drainage <input type="checkbox"/> History of Head Injury <input type="checkbox"/> Rhinorrhea (Runny Nose)
Respiration: <input type="checkbox"/> None	<input type="checkbox"/> Asthma	<input type="checkbox"/> Cough	<input type="checkbox"/> Coughing up Blood	<input type="checkbox"/> Shortness of Breath (SOB)	<input type="checkbox"/> Sputum Production	<input type="checkbox"/> Wheezing
Cardio: <input type="checkbox"/> None	<input type="checkbox"/> Angina <input type="checkbox"/> Palpitations	<input type="checkbox"/> Chest Pain <input type="checkbox"/> PND	<input type="checkbox"/> Claudication <input type="checkbox"/> SOB with Exertion	<input type="checkbox"/> Heart Murmur <input type="checkbox"/> Swelling of Legs	<input type="checkbox"/> Heart Problems <input type="checkbox"/> Ulcers	<input type="checkbox"/> Orthopnea <input type="checkbox"/> Varicose Veins
Gastro: <input type="checkbox"/> None	<input type="checkbox"/> Abdominal Pain <input type="checkbox"/> Heartburn <input type="checkbox"/> Regurgitation	<input type="checkbox"/> Belching <input type="checkbox"/> Hemorrhoids <input type="checkbox"/> Stool Caliber	<input type="checkbox"/> Black Tarry Stools <input type="checkbox"/> Indigestion <input type="checkbox"/> Stool Color	<input type="checkbox"/> Constipation <input type="checkbox"/> Jaundice <input type="checkbox"/> Stool Consistency	<input type="checkbox"/> Diarrhea <input type="checkbox"/> Nausea <input type="checkbox"/> Vomiting	<input type="checkbox"/> Difficulty Swallowing <input type="checkbox"/> Rectal Bleeding <input type="checkbox"/> Vomiting Blood
Female: <input type="checkbox"/> None	<input type="checkbox"/> Breast Lumps/Pain <input type="checkbox"/> Vaginal Bleeding	<input type="checkbox"/> Burning Urination <input type="checkbox"/> Vaginal Discharge	<input type="checkbox"/> Cramps	<input type="checkbox"/> Frequent Urination	<input type="checkbox"/> Irregular Menstruation	<input type="checkbox"/> Urine Retention
Male: <input type="checkbox"/> None	<input type="checkbox"/> Burning Urination	<input type="checkbox"/> Erectile Dysfunction	<input type="checkbox"/> Frequent Urination	<input type="checkbox"/> Hesitancy/Dribbling	<input type="checkbox"/> Prostate	<input type="checkbox"/> Urine Retention
Endocrine: <input type="checkbox"/> None	<input type="checkbox"/> Cold Intolerance <input type="checkbox"/> Goiter	<input type="checkbox"/> Diabetes <input type="checkbox"/> Hair Loss	<input type="checkbox"/> Excessive Appetite <input type="checkbox"/> Heat Intolerance	<input type="checkbox"/> Excessive Hunger <input type="checkbox"/> Unusual Hair Growth	<input type="checkbox"/> Excessive Thirst <input type="checkbox"/> Voice Changes	<input type="checkbox"/> Frequent Urination
Skin: <input type="checkbox"/> None	<input type="checkbox"/> Changes in Nail Texture <input type="checkbox"/> Itching	<input type="checkbox"/> Changes in Skin Color <input type="checkbox"/> Paresthesias	<input type="checkbox"/> Hair Growth <input type="checkbox"/> Pruritis	<input type="checkbox"/> Hair Loss <input type="checkbox"/> Rash	<input type="checkbox"/> History of Skin Disorders <input type="checkbox"/> Skin Lesions/Ulcers	<input type="checkbox"/> Nits <input type="checkbox"/> Vascularities
Nervous: <input type="checkbox"/> None	<input type="checkbox"/> Dizziness <input type="checkbox"/> Numbness <input type="checkbox"/> Tremor	<input type="checkbox"/> Facial Weakness <input type="checkbox"/> Seizures <input type="checkbox"/> Unsteadiness of Gait	<input type="checkbox"/> Headache <input type="checkbox"/> Sleep Disturbance	<input type="checkbox"/> Limb Weakness <input type="checkbox"/> Slurred Speech	<input type="checkbox"/> Loss of Consciousness <input type="checkbox"/> Stress	<input type="checkbox"/> Loss of Memory <input type="checkbox"/> Strokes
Psychologic: <input type="checkbox"/> None	<input type="checkbox"/> Anhedonia <input type="checkbox"/> Depression	<input type="checkbox"/> Anxiety <input type="checkbox"/> Insomnia	<input type="checkbox"/> Appetite <input type="checkbox"/> Memory Loss	<input type="checkbox"/> Behavioral Change <input type="checkbox"/> Mood Change	<input type="checkbox"/> Bipolar	<input type="checkbox"/> Confusion
Allergy: <input type="checkbox"/> None	<input type="checkbox"/> Anaphalaxis	<input type="checkbox"/> Food Intolerance	<input type="checkbox"/> Itching	<input type="checkbox"/> Nasal Congestion	<input type="checkbox"/> Sneezing	
Hematology: <input type="checkbox"/> None	<input type="checkbox"/> Anemia <input type="checkbox"/> Lymph Node Swelling	<input type="checkbox"/> Bleeding	<input type="checkbox"/> Blood Clotting	<input type="checkbox"/> Blood Transfusions	<input type="checkbox"/> Bruising	<input type="checkbox"/> Fatigue

PAST HEALTH HISTORY – Please fill out carefully as these problems can affect your overall course of care.

- Childhood Illness:**
- | | | | | | | |
|-------------------------------|--|---|--|--|---|---------------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> ADD | <input type="checkbox"/> Allergies/Hayfever | <input type="checkbox"/> Asthma | <input type="checkbox"/> Atopic Dermatitis | <input type="checkbox"/> Cerebral Palsy | <input type="checkbox"/> Chicken Pox |
| | <input type="checkbox"/> Depression | <input type="checkbox"/> Diabetes | <input type="checkbox"/> Fetal Drug Exposure | <input type="checkbox"/> Food Allergies | <input type="checkbox"/> Headaches | <input type="checkbox"/> Hepatitis |
| | <input type="checkbox"/> Measles | <input type="checkbox"/> Mumps | <input type="checkbox"/> Rash | <input type="checkbox"/> Seizure Disorder | <input type="checkbox"/> Sickle Cell Anemia | <input type="checkbox"/> Spina Bifida |
| | <input type="checkbox"/> Unusual Childhood Illnesses | | | | | |

- Adult Illnesses:**
- | | | | | | | |
|-------------------------------|---------------------------------------|---|---|--|---|---|
| <input type="checkbox"/> None | <input type="checkbox"/> Anemia | <input type="checkbox"/> Arthritis | <input type="checkbox"/> Asthma | <input type="checkbox"/> Cancer | <input type="checkbox"/> Chicken Pox | <input type="checkbox"/> CRPS (RSD) |
| | <input type="checkbox"/> CVA (Stroke) | <input type="checkbox"/> Depression | <input type="checkbox"/> Diabetes (Insulin Dep) | <input type="checkbox"/> Diabetes (NIDDM - Noninsulin) | <input type="checkbox"/> Eye Problems | <input type="checkbox"/> Heart Disease |
| | <input type="checkbox"/> Hepatitis | <input type="checkbox"/> Hypertension | <input type="checkbox"/> Kidney Disease | <input type="checkbox"/> Liver Disease | <input type="checkbox"/> Lung Disease | <input type="checkbox"/> Psychiatric Problems |
| | <input type="checkbox"/> Seizures | <input type="checkbox"/> Similar Symptoms | <input type="checkbox"/> STD's | <input type="checkbox"/> Suicide Attempts | <input type="checkbox"/> Thyroid Problems | |

- Surgeries:**
- | | | | | | | |
|-------------------------------|--|---------------------------------------|--|--|---|---|
| <input type="checkbox"/> None | <input type="checkbox"/> Angioplasty | <input type="checkbox"/> Appendectomy | <input type="checkbox"/> Caesarean Section | <input type="checkbox"/> Cardiac Catheterization | <input type="checkbox"/> Carpal Tunnel Repair | <input type="checkbox"/> Colon Surgery |
| | <input type="checkbox"/> Cosmetic | <input type="checkbox"/> D&C | <input type="checkbox"/> Hemorrhoidectomy | <input type="checkbox"/> Hernia Repair | <input type="checkbox"/> Hysterectomy | <input type="checkbox"/> Joint Reconstruction |
| | <input type="checkbox"/> Joint Replacement | <input type="checkbox"/> Laminectomy | <input type="checkbox"/> Mastectomy | <input type="checkbox"/> Pacemaker Insertion | <input type="checkbox"/> Spinal Fusion | <input type="checkbox"/> Tonsillectomy |
| | <input type="checkbox"/> Gallbladder | | | | | |
| | <input type="checkbox"/> Other _____ | | | | | |

Gyn: Describe: _____
 None

Injuries: Describe: _____
 None

- Immunizations:**
- | | | | | | | |
|-------------------------------|------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|------------------------------|------------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> Flu | <input type="checkbox"/> Hepatitis A | <input type="checkbox"/> Hepatitis B | <input type="checkbox"/> Hepatitis C | <input type="checkbox"/> MMR | <input type="checkbox"/> Pneumonia |
| | <input type="checkbox"/> PPD | <input type="checkbox"/> Small Pox | <input type="checkbox"/> TD | <input type="checkbox"/> Varivax | | |

Non-Drug Allergies: Describe: _____
 None

FAMILY HISTORY

	Alive	Deceased	Condition
General Family	<input type="checkbox"/>	<input type="checkbox"/>	_____
Father	<input type="checkbox"/>	<input type="checkbox"/>	_____
Mother	<input type="checkbox"/>	<input type="checkbox"/>	_____
Paternal Grandfather	<input type="checkbox"/>	<input type="checkbox"/>	_____
Paternal Grandmother	<input type="checkbox"/>	<input type="checkbox"/>	_____
Maternal Grandfather	<input type="checkbox"/>	<input type="checkbox"/>	_____
Maternal Grandmother	<input type="checkbox"/>	<input type="checkbox"/>	_____
Son(s)	<input type="checkbox"/>	<input type="checkbox"/>	_____
Daughter(s)	<input type="checkbox"/>	<input type="checkbox"/>	_____
Brother(s)	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sister(s)	<input type="checkbox"/>	<input type="checkbox"/>	_____

SOCIAL HISTORY

- Alcohol:** None Beer Liquor Social Consumption Wine Amount _____

- Diet:** High Fat Diet High Fiber High Protein High Salt Intake
 Low Calorie Intake Low Carbohydrate Low Fiber Low Salt Low Sugar

Education: Level or Degree Attained: _____

Substances: Denies Any Denies IV Drugs Not Used Since _____ Used Drugs For _____

Tobacco: Type _____ Amount _____



**BALLARD
CHIROPRACTIC
CLINIC, P.C.**

DR. CAROLYN BALLARD

To Your Health!

FINANCIAL POLICY

We are committed to meeting your health care needs. Our goal is to keep your insurance or other financial arrangements as simple as possible. In order to accomplish this in a cost-effective manner, we ask that you adhere to the following guidelines:

1. Payment is expected at time of service.
2. We will file your insurance for you if we are a participating provider of your plan. You will be responsible for any and all services in excess of your insurance limits as well as all non-covered services.
3. All co-payments are due at the time of service.
4. If we are not participating providers of your plan, full payment is due at the time of service, unless prior arrangements have been made. We will give you complete forms that will be accepted by your insurance company for reimbursement.

We will mail to you a monthly billing statement for any outstanding balances.

I acknowledge that I understand and accept this financial policy.

Signature

Date



**BALLARD
CHIROPRACTIC
CLINIC, P.C.**

To Your Health!

**35% CHARGE ON ALL BALANCES TURNED
OVER TO COLLECTIONS**

******PAYMENT DUE AT TIME OF INITIAL VISIT******

We accept most insurance after verification of coverage. We will also file your insurance from our office. You, the patient, are responsible for your bill if your insurance does not cover the charges incurred. You are also responsible for any collection costs if necessary.

Our office is dedicated to your health; therefore it is our policy to make chiropractic care available for everyone. If the cost of your care presents a problem, please discuss your situation with the office manager.

Thank you

Patient or responsible party

Date _____

Witness signature

Date _____